Welcome to BTU
ADMISSIONS & REGISTRAR’S OFFICE
From admission to graduation - you've come to the right place!

Modul registration

Study organisation  Student ID  Forms/Applications

Enrolment

Thesis  Application  Grade overview

Certificate of study

Exmatriculation

Finale documents
ADMISSIONS & REGISTRAR’S OFFICE
From admission to graduation - you've come to the right place!

You find us

Online at https://www.b-tu.de/en/students/admissions-registrars-office/contact

or on site at

Central Campus Cottbus
Main building
Tuesday till Thursday 9am – 3pm

Campus Senftenberg
House 2
Tuesday 9am – 3pm
LEGALLY BINDING PRINCIPLES

Know what's in it!

- Study programme
- Framework regulations
- Compulsory modules
- Subject-specific part
- Elective modules
- Examination regulations
- Learning objectives
- Deadlines
- Standard study period
- Modul offer
LEGALLY BINDING PRINCIPLES

Know what's in it!

You can find the respective regulations **online** at

**Legal Frameworks**

**Examination and Study Regulations**

For your **Studies** it is **necessary to know** the content of the **regulations** exactly!
DATES AND DEADLINES

Know when to do what!

- Register for Examinations
- Term
- Lecture period
- Study time limits
- Registering
- In time
- Deadlines
- Semester schedule
- Recurring
- Deregister
- Examination period
DATES AND DEADLINES

Know when to do what!

You can find the respective schedules online at

Semester Timetable
https://www.b-tu.de/en/students/admissions-registrars-office/dates-and-deadlines

Schedule of Events and Deadlines
https://www.b-tu.de/en/students/admissions-registrars-office/dates-and-deadlines

Examination Dates

For your studies it is necessary to know dates and deadlines exactly and to keep them!
INFO-PORTAL-TEACHING

Know what happens when!

Study programme
Module
Curriculum
Modul number
Study programme plans
Type of event
Examination performance
Offer cycle
Module descriptions
Prerequisites
Module examination
INFO-PORTAL TEACHING

Know what happens when!

You can find **important information** on module and examination registration online at

https://www.b-tu.de/en/students/admissions-registrars-office/examinations

To create your timetable and access the module descriptions, simply click on **Info-Portal-Teaching**

Video-Tutorial
ONLINE PORTAL
Knowledge about exam management!

Examinations
Registration
Re-examination
Deregistration
Modul examination
Overview of grades
Withdrawal
You can find **important information** on module and examination registration online at

https://www.b-tu.de/en/students/admissions-registrars-office/examinations

To register for modules and exams simply go to **Online-Portal**
MYBTU-PORTAL
Know how online service works!

Applications
Fees
Exmatriculation
Access Code
Notifications
Leave of absence

Contact details
Bafög certificate
Certificates

Student management
Study progress certificate
To retrieve certificates, submit applications or change contact details, simply go to myBTU-Portal.

Video-Tutorial
GERMANY SEMESTER TICKET

Get around!

Ticket Germany
digital
You can pick up your semester ticket digitally.

Simply go to

Germany Semester Ticket
We wish you much success for your studies!