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## 1 Installing the BTU contact tracing app

Navigate to the page <u>https://www.b-tu.de/kontaktnachverfolgung/</u> with a browser (Firefox or Chrome) on your smartphone.

By clicking on the question mark symbol in the upper left corner, the app can be installed directly, i.e. linked to the home screen.







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After "Install App" a pop-up opens. Tap on "Add". Afterwards a shortcut of the "BTU Contact Tracking App" will be placed on the home screen of your smartphone.



Figure 3: BTU-Kontaktnachverfolgung hinzufügen



## 2 Logging in

### 2.1 Accessing the website and logging in using your BTU account

If you have a BTU account, you must log in first. You will find the symbol for this in the top right-hand corner.



Figure 5: Log in with your BTU account credentials

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### 2.2 Accessing the website and logging in without a university account

If you do not have a university account, please use "Guest" and register with the required information. You can choose between your e-mail address or phone number in the field below.

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Figure 6: Log in as guest				

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## 3 Register your presence in a room

### 3.1 Scan QR Code with Chrome

You can scan the QR code on the door using the smartphone camera. To do this, press the "+" at the bottom right of the web page. A selection window will then appear. Select "Scan QR Code".





#### 3.2 Manual room registration

You can also manually enter a room using the room list. To do so, you must press the "+" at the bottom right of the web page to add a visit. A selection window will then appear. Select "Manual entry".



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Figure 10: Add an entry manually

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Now you can register for the room and state the time of entering and leaving. Press "Send" before entering the room; you are now registered as a visitor.

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	► SENDEN	

Figure 11: Select a room from the list and add date and time



## 4 Allowing contact notification through the university

You have the advanced option of giving your consent to be notified by the university itself. In this case, you will be informed personally by the BTU crisis management team when an infection in your area becomes known. This is how the BTU supports the health authorities, who are currently operating under high stress. This internal notification service is not obligatory. It can be activated and deactivated at any time.

To make this setting, click on "Settings" in the standard screen. There you can enable or disable the contact notification through the university.





## 5 Camera permissions

### 5.1 Camera permissions for Chrome

Navigate to the page <u>https://www.b-tu.de/kontaktnachverfolgung/</u> via Chrome on your smartphone.

If you want to scan a QR code via the page, you must first give permission to do so. The first time a camera request is made by a website, you will be asked permission via a pop-up.



Figure 14: Camera permissions



Chrome also requires confirmation.



Figure 15: Kameraberechtigung Chrome

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## 5.2 Manually assigning camera permissions for Chrome

If you want to change the permissions in your browser manually, you have to tap on the three dots in the upper right corner and then on "Settings".

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Figure 16: Kameraberechtigung Chrome manuell			
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Figure 17: Chrome camera permissions

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Go to "Site settings" in the advanced settings.

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Figure 18: Chrome website settings

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You will now be redirected to the website settings. Under "Camera" you can grant the authorization.

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Fi	igure 20	): Camera allowed		

If you still cannot scan a QR Code, you must give your browser permissions as follows:

Settings -> Apps -> [Your Browser] -> App-Info -> App-Settings -> Permissions -> Allow access, add the camera there.

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#### 5.3 Camera permissions for Firefox

Navigate to the page <u>https://www.b-tu.de/kontaktnachverfolgung/</u> via Firefox on your smartphone.

If you want to scan a QR code via the page, you must first give permission to do so. You can choose between *Allow permanently* or *Ask every time*.



Figure 21: Firefox camera permissions



### 5.4 Manually assigning camera permissions for Firefox

If Firefox does not yet have permission to access your camera, tap on the three dots at the bottom right and then to Settings.

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Figure 22: Kameraberechtigung manuell			
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Figure 23: Firefox settings

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You will now be redirected to the website permissions. Under "Camera" you can assign the permission.



Figure 252: Firefox Website-Einstellungen

Figure 243: Website-Einstellungen Kamera

If you still cannot scan a QR Code, you must give Firefox permissions as follows:

Settings -> Apps -> [Your Browser] -> App-Info -> App-Settings -> Permissions -> Allow access, add the camera there.