



## **Information leaflet ERASMUS+ Applicant selection**

### **How do I receive placement for studies abroad?**

Every student who applies for the ERASMUS+ study abroad programme has good chances of actually partaking in an international exchange. The International Relations Office of the BTU Cottbus-Senftenberg will formally evaluate your application documents and make every effort to comply with the list of desired degree programmes and institutions provided on the cover page of your application.

If there are more applications than available placements abroad, the International Office will forward exceeding applications to the ERASMUS+ counsellors.

The ERASMUS+ counsellors will then professionally assess the application documents a second time and determine which study placement is most suitable according to the list of desired degree programmes and institutions. Your second preference will be automatically assessed for availability, should your first preference of placement not be possible. If in this case, there should also be more applicants than available positions, the ERASMUS+ counsellor will then proceed with the next listed degree programmes and institutions. This process can take up four to six weeks, after which the International Office will inform you of your application status.

The ERASMUS+ counsellor considers the following aspects of your application:

- Quality of application documents
- Academic standing
- Motivation
- Language proficiency

After completion of all selection phases, the International Relations Office of the BTU Cottbus-Senftenberg will inform you of the study placement assigned to you as well as all necessary departure preparations.