

**Information sheet to apply for thesis conduction grant
at a university outside Europe
under the DAAD PROMOS programme
at BTU Cottbus – Senftenberg**

Exchange period 2025

In the context of the Bologna Reforms, increasing the mobility of students is one of the main demands of all stakeholders in the field of higher education. The mobility programme PROMOS, aims to provide important partial scholarships for short-term stays abroad, and enable a considerable increase in the mobility of German students.

WHAT IS FUNDED?

The scholarship **supports theses (bachelor and master level)** at universities in countries outside Europe. Students of all study areas are encouraged to work on challenging subjects, even when this entails additional associated costs throughout the research period, costly experiments, etc.

The duration of a scholarship may vary between two to four months. The amount of the partial scholarships depends on the country of destination and is calculated according to the rates of the DAAD.

APPLICATION REQUIREMENTS:

- Eligible to apply are BTU students of all study areas, who intend to write their thesis **in 2025** at a university, outside of Europe.
- Applicants are expected to have demonstrated a good to very good academic performance.

APPLICATION DOCUMENTS TO BE SUBMITTED:

- Tabular CV
- Grading of students (Current Transcript of Records, completeness of stored exams)
- Certificate of Enrolment
- Supervising confirmation from abroad
- Proof of language skills (certificate, confirmation of participation in a language course)
- Academic Reference (z. B. by the supervisor of the thesis)
- Application letter with the following information:
 - short description of the subject of the proposed thesis
 - task and evaluation of the expected result
 - statements on the chances of implementation
 - motivation to the selected country / the selected university

SELECTION CRITERIA:

- Academic performance
- Purpose and aim of the planned stay for the further course of studies
- Relevant language skills
- Extra-academic criteria (commitment to academic autonomy, university politics as well as other political, social and cultural interests)

ADDITIONAL INFORMATION:

- Please follow the PROMOS programme guidelines provided on the website
- The selection decision will be made no later than six weeks after the application deadline

APPLICATION LOCATION: You will find the link to the application form and relevant information [HERE](#). Register at the [BTU online application portal](#) and fill out the application form. Once you have completed all the fields, upload the required documents to the application portal. Then inform us by e-mail about your completed application. Late or incomplete applications will not be considered. In case of questions, please contact us under marina.lewandrowski@b-tu.de