

**Final scholarship for the promotion of young female researchers
 - Completion of a doctorate**

Application form

Applicant

Surname:		First name:	
Matriculation number:		Date of birth:	
Street, House no.:		Postcode:	City:
Nationality:		Marital status:	
Telephone:		E-mail:	
Account holder:		Credit institution:	
IBAN:		BIC:	

Please enclose **proof** of:

Minor child/children living with you in the same household:	
Dependant(s) in need of care:	

Desired funding period: (max. 6 months)	
Desired start of funding:	

Details of the qualification project

Faculty, Institute and Department:	
Supervision by:	
Start of the qualification project:	End of the qualification project:
If applicable, affiliation to a doctoral or research training group:	

Topic of the qualification project:

Details of financial situation (please enclose relevant evidence) -E-

Scholarship

Are you receiving another scholarship or similar support from other funding sources during the funding period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, which scholarship?		
Duration:		
If yes, in which amount? (EUR / month): -E-		

Have you applied for another scholarship?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, which scholarship?		
Duration:		
If yes, in which amount? (EUR / month): -E-		

Own income during the grant period

During the term of the scholarship, I expect to receive gross employment income over the basic tax-exempt amount (according to § 32a of the German Income Tax Act (<i>Einkommensteuergesetz</i>) in 2023 EUR 10,908 per year) -E-	Yes <input type="checkbox"/>	No <input type="checkbox"/>
I have an employment contract with BTU C-S.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If "yes", are you employed at BTU C-S as a student or research assistant?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
How many hours per week? -E-	More than 8 hrs/week <input type="checkbox"/>	Less than 8 hrs/week <input type="checkbox"/>
Duration:		
I also do not currently have any plans to sign an employment contract with BTU C-S.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The following documents must also be submitted:

- Curriculum vitae in tabular form
- Letter of motivation with the following content: why are you in need of the scholarship, what should your future career be, why should you receive the scholarship (particular strengths, previous scientific or professional successes)
- Proof of birth certificate for child(ren) (simple copy)
- Evidence that you are having relatives in need of care
- Confirmation of a completed university degree
- Report on the current status of research with a work plan and schedule for the factual and temporal completion of the research
- Confirmation of supervision
- Supervisor's declaration with reviewing the current state of the project as well as confirmation that the work can be complete within the period requested
- Appropriate proof of your income during the scholarship period (salary statement, scholarship notification). You can prove your income with a tax assessment notice from the previous year. If there is a difference in your current income, please submit proof of your current income.
- If applicable, the employment contract with the BTU as a student or research assistant
- If applicable, residence permit (if no EU citizenship)

I declare that the information provided is correct and I undertake to notify any changes to the information provided in writing without delay.

I agree to the following guideline and undertake to abide by the obligations described therein:

- **BTU Cottbus Framework Directive for Awarding Scholarships (BTU-Scholarship Framework Directive) dated 12 October 2009.**

At the end of the funding period, I report on how the scholarship helped me to complete the doctorate.

Place, Date

Signature