

3 copies:

- Student
- Enterprise
- Faculty

(Please fill in and mark as applicable!)

PRACTICAL TRAINEES' CONTRACT for practical sections of studies
during a Bachelor course

Between

Address:

represented by:

Contract: Mr / Mrs / Ms (Training supervisor)

Tel.: E-mail:

(hereinafter "Enterprise")

and

Mr / Mrs / Ms: born on

Address:

Tel.: E-mail:

Student in the Bachelor course

(hereinafter "Practical Trainee")

Representative in the Faculty

Mr / Mrs / Ms:

Tel.....

E-mail:

the following contract is concluded:

§ 1 Validity/scope of application/time of practical training

(1) The contract applies under the reservation that the student has been admitted to the practical section of studies. The precondition for admission is achievement of the Credit Points (ECTS points) stated in the relevant examination and study regulations.

(2) For validity of the contract, its confirmation by the aforementioned representative for the practical section of studies shall also be necessary.

(3) According to the relevant examination and study regulations, the practical section of studies shall last for at least weeks.

(4) Practical Trainee shall be employed in the time from until for acquisition of the following experience and knowledge relevant to the studies:

(5) The regular weekly time of practical training shall bedays/week; on average, hrs./week.

§ 2 Remuneration/leave

(1)

Practical Trainee shall receive a monthly remuneration of _____ EUR/gross.

Practical Trainee shall receive no remuneration.

(2)

Leave shall be _____ days per month of practical training. The location of the leave shall be set taking Practical Trainee's personal requirements into due account.

Practical Trainee shall receive no leave.

§ 3 Enterprise's duties

Enterprise shall be obliged

- to teach the knowledge and experience necessary for the practical section of studies,
- to provide the necessary working equipment free of charge,
- following the end of the practical section of studies, to issue Practical Trainee with a certification covering the duration and nature of the activities and, to the extent demanded in the applicable subject-specific study and examination regulations, also information on achievement of the objective of the practical training and on assessment of conduct and performance,
- to grant the necessary free time for teaching accompanying the studies and examinations and
- to make it possible for him/her to produce a report on the practical section of studies.

§ 4 Practical Trainee's duties

Practical Trainee shall be obliged

- to undertake the practical section of studies conscientiously,
- to obey the instructions of the training supervisor,
- to comply with the daily attendance time,
- to comply with the accident prevention directives and also other operational regulations,

- to treat the operational working equipment and other objects accessible to him/her in the course of his/her activity carefully.

§ 5 Absence/accident

(1) Practical Trainee shall be obliged to notify the training supervisor in Enterprise of prevention from work and the prospective duration without delay. Illness shall be proven by presentation of a certificate of inability to work.

(2) Absences for reasons of illness shall be caught up on subsequently.

(3) In the event of an accident, Practical Trainee shall be obliged to report it in writing without delay both to the Faculty and also to Enterprise.

§ 6 Ending/termination

(1) The practical section of studies shall end with the expiry of the time agreed in § 1 without termination being necessary.

(2) The right to extraordinary termination for good and sufficient reason shall remain unaffected for both contracting parties. Notice must be given in writing.

§ 7 Non-disclosure

Practical Trainee engages to maintain secrecy about all operational affairs becoming known to him/her in the course or on the occasion of his/her activity with Enterprise, also after his/her departure. At the end of the practical training relationship, all operational documents as well as all and any photocopies or copies made shall be returned to Enterprise.

§ 8 Written form/severability clause

(1) Side-agreements and amendments to the contract shall require written form to take effect.

(2) If a provision of the present contract becomes invalid as a result of a change in legislation or supreme court judicature, the validity of the remaining provisions shall not be affected.

Place, date

Enterprise

Practical Trainee

Confirmation of the contract:

The representative of the Faculty for the practical section of studies.

Signature, date