

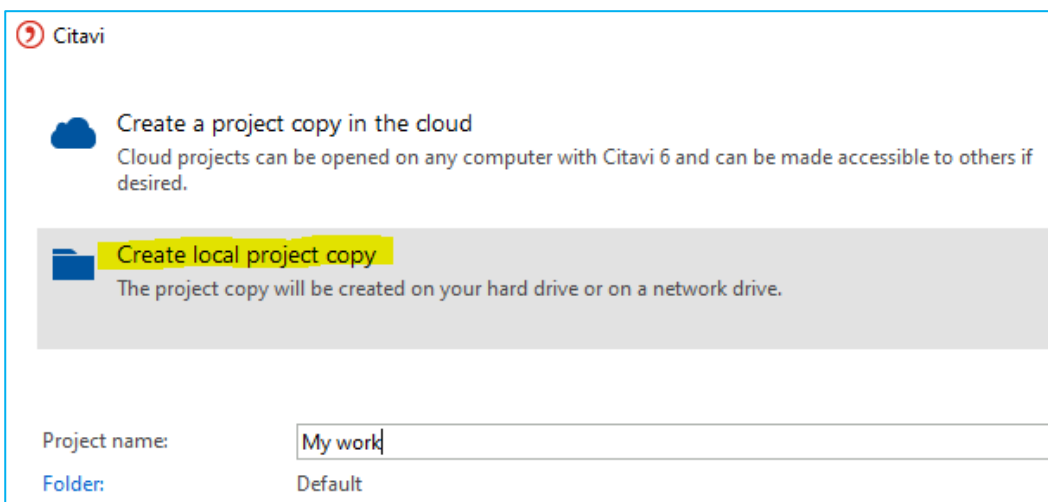
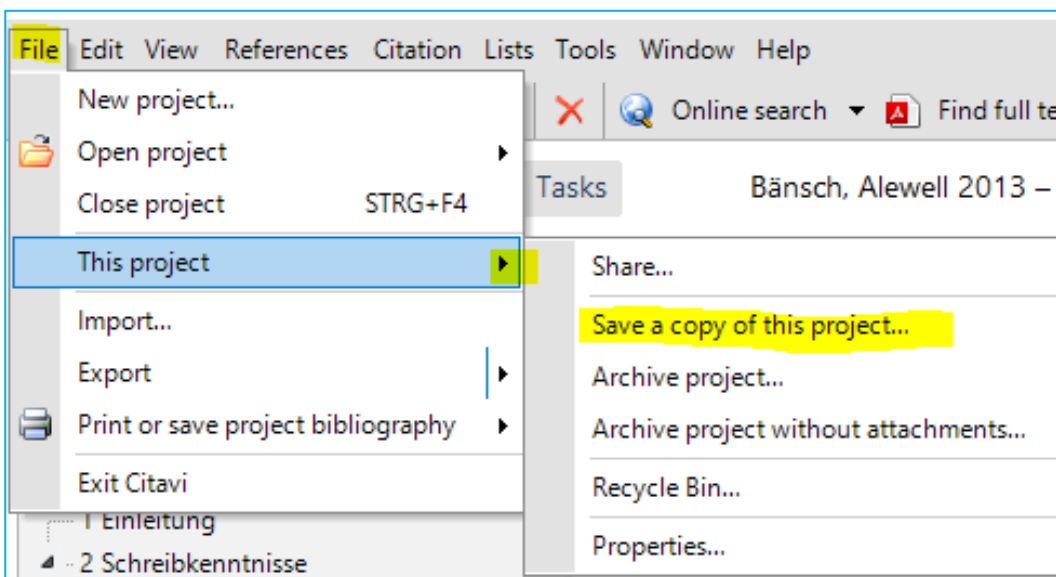
Import records from Citavi into Zotero: step-by-step-guide

Your project also contains knowledge elements and PDF annotations

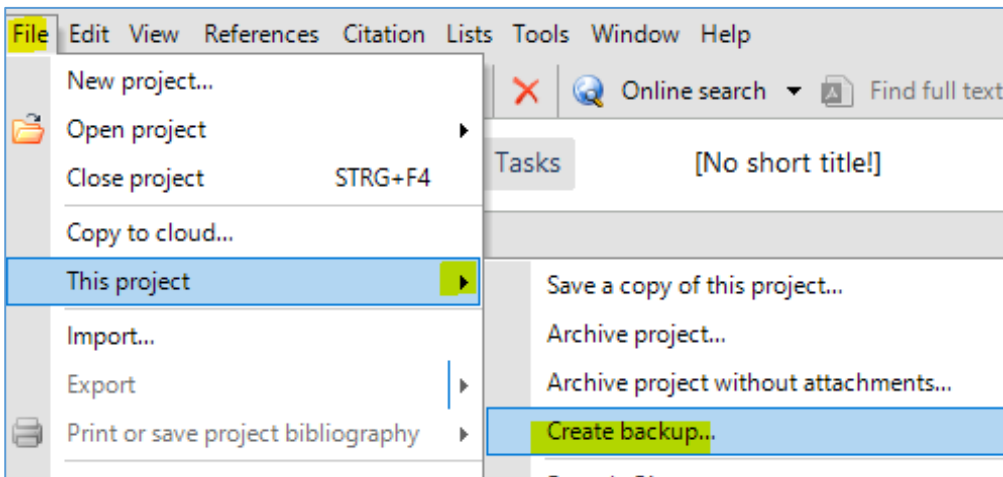
It is not possible to have a one-to-one transfer because the programs have different functionalities, for example:

- Categories are adopted as the folder structure for the references but not for the quotations.
- Knowledge elements appear as a note at the corresponding reference. However, it is no longer recognizable what type of element it is (direct quote, indirect quote, summary, etc.). They can be inserted as notes in Word, but do not contain the source citation.
- Image citations don't include the graphic.
- Tasks are transferred as a note, but are no longer linked to the references.
- Relations between references disappear.

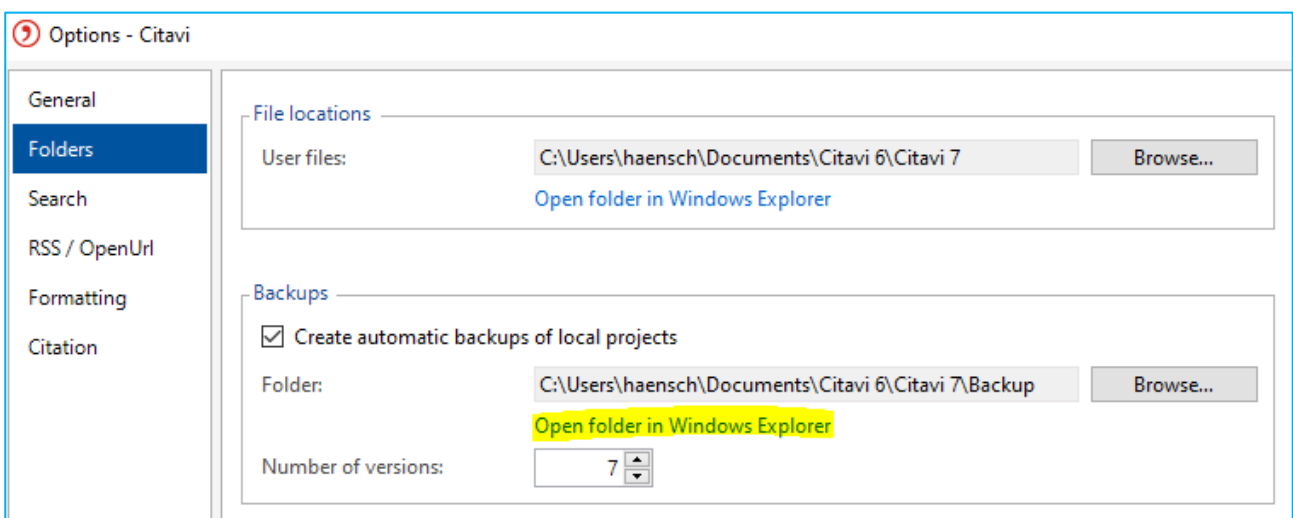
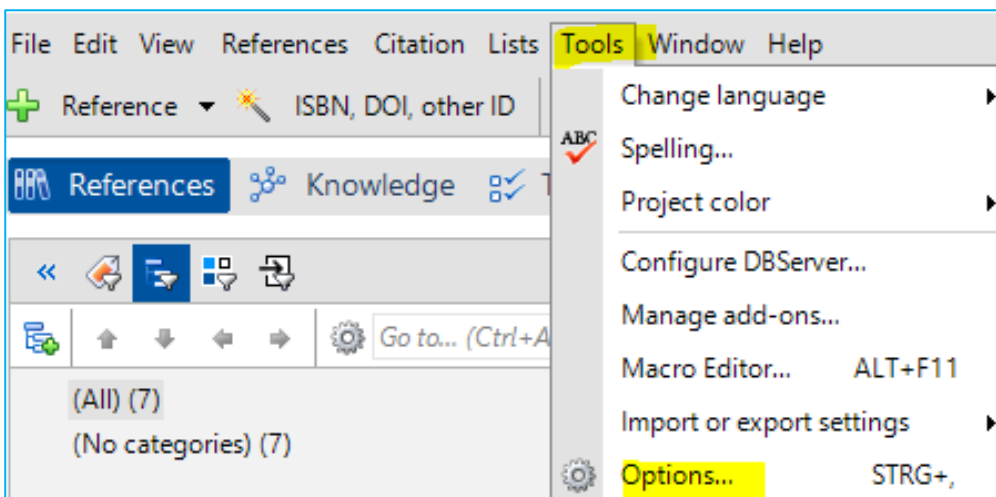
If the project is in the cloud, then please save it locally first:



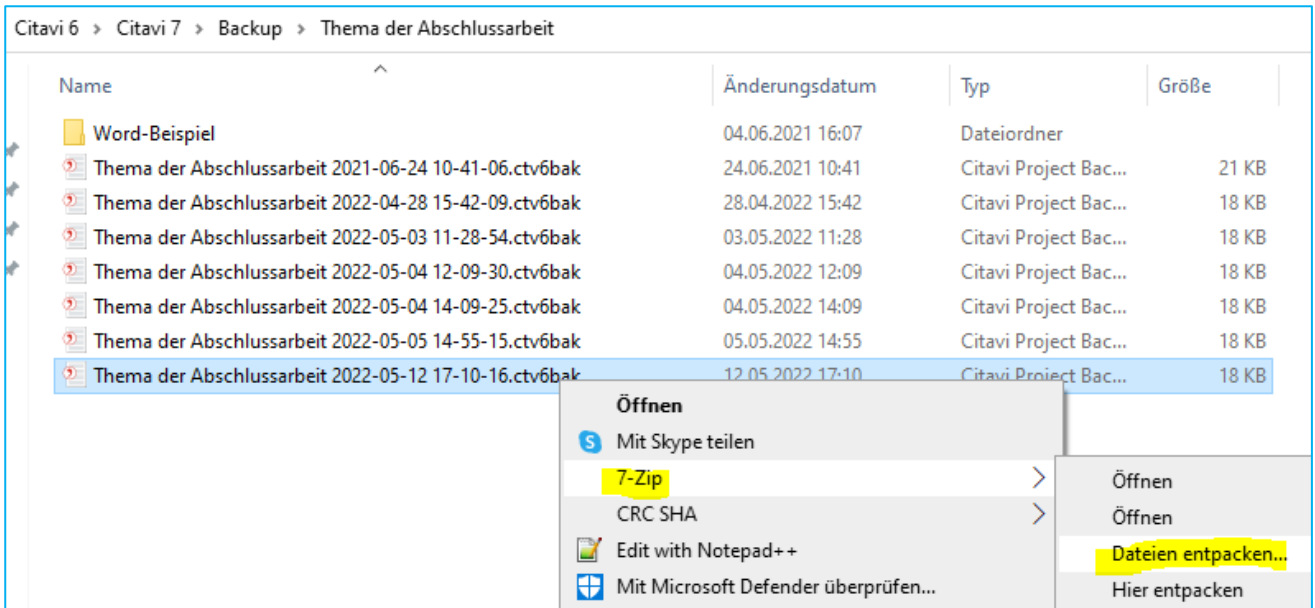
If it is a local project, then create a backup copy



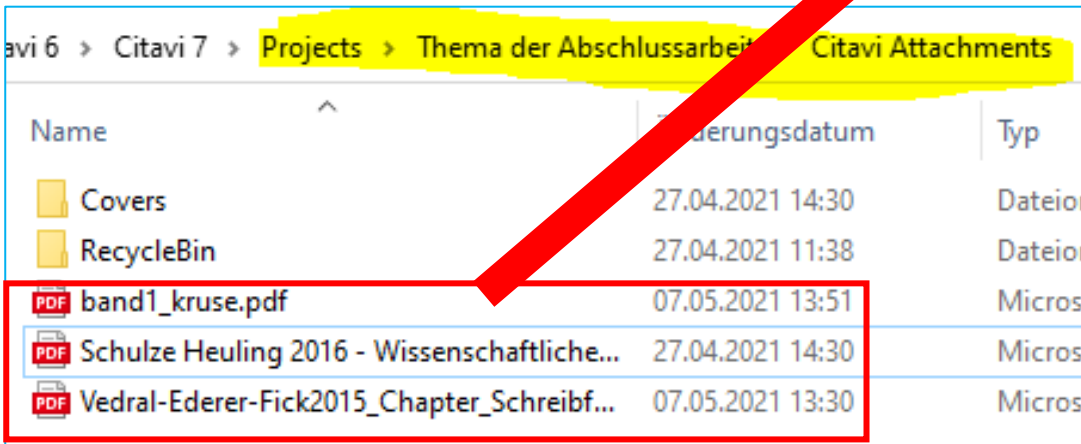
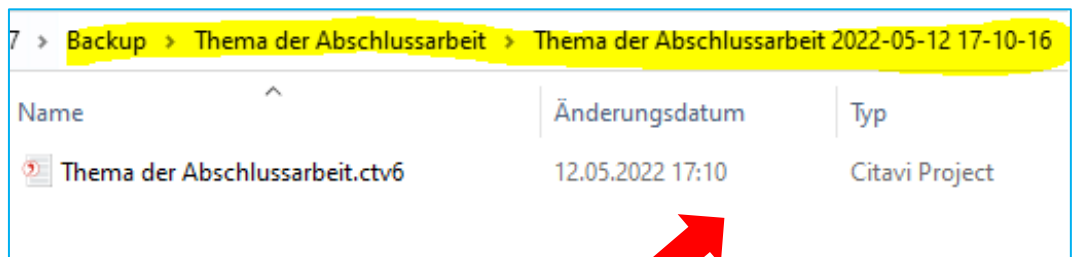
Find the backup of your previously used or just created local project file:



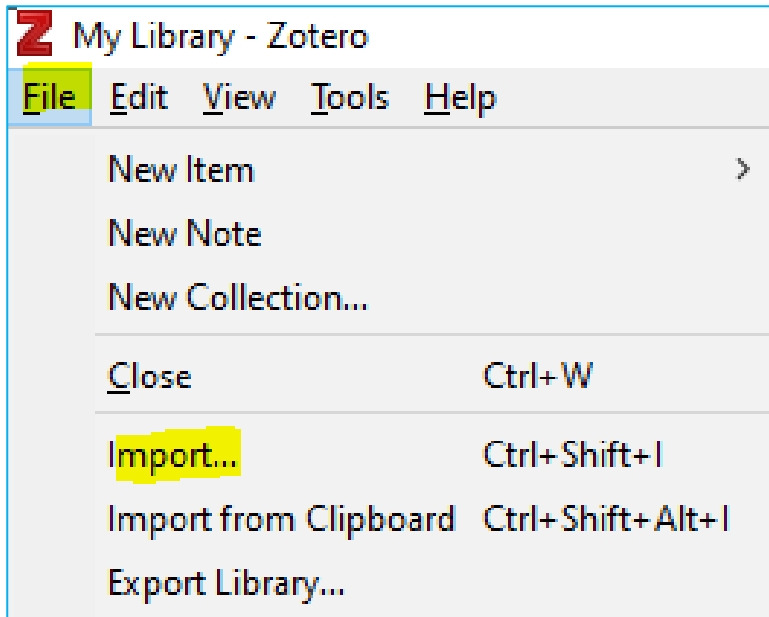
Select the latest version of the backup and unzip it:



Now copy all attachments from the original Citavi project to the folder with the unzipped backup file:



Import the file *.ctv6 (or *.ctv5) into Zotero:



Attention In some instructions, data export via RIS is mentioned as an alternative if only the bibliographic data and no knowledge elements are to be transferred to Zotero. In our tests, however, incorrect assignments of document types and the associated loss of data occurred, which required a lot of reworking.

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