

# OPENING HOURS CONTACT

## LIBRARY LOCATION SENFTENBERG

Monday, Thursday: 9 am - 4 pm  
Tuesday, Wednesday: 9 am - 7 pm  
Friday: 9 am - 2 pm  
Saturday: 9 am - 12 pm

### Service desk

T +49 (0)3573 85 303

E [bibliothek+ausleihe@b-tu.de](mailto:bibliothek+ausleihe@b-tu.de)

### Information

T +49 (0)3573 85 304

E [bibliothek+info@b-tu.de](mailto:bibliothek+info@b-tu.de)

### Inter-library loan

T +49 (0)3573 85 305

E [bibliothek+fernleihe@b-tu.de](mailto:bibliothek+fernleihe@b-tu.de)

## LIBRARY LOCATION COTTBUS-SACHSENDORF

Monday, Thursday: 9 am - 4 pm  
Tuesday, Wednesday: 9 am - 6 pm  
Friday: 9 am - 2 pm

### Service desk

T +49 (0)355 5818 303

E [bibliothek+ausleihe@b-tu.de](mailto:bibliothek+ausleihe@b-tu.de)

### Information

T +49 (0)355 5818 304

E [bibliothek+info@b-tu.de](mailto:bibliothek+info@b-tu.de)

### Inter-library loan

T +49 (0)355 5818 305

E [bibliothek+fernleihe@b-tu.de](mailto:bibliothek+fernleihe@b-tu.de)

Please note varying opening hours during semester breaks.

## UNIVERSITY LIBRARY AT CENTRAL CAMPUS

Monday-Friday: 9 am - 10 pm  
Saturday, Sunday: 9 am - 6 pm

### Service desk

T +49 (0)355 69 2372

E [bibliothek+ausleihe@b-tu.de](mailto:bibliothek+ausleihe@b-tu.de)

### Information

T +49 (0)355 69 2373

E [bibliothek+info@b-tu.de](mailto:bibliothek+info@b-tu.de)

### Inter-library loan

T +49 (0)355 69 2363

E [bibliothek+fernleihe@b-tu.de](mailto:bibliothek+fernleihe@b-tu.de)

### Theses department

T +49 (0)355 69 2493

E [bibliothek.hochschulschriften@lists.b-tu.de](mailto:bibliothek.hochschulschriften@lists.b-tu.de)

Please note varying service hours for different departments and during semester breaks.

Pandemia-conditioned, there might occur modifications regarding opening and service hours as well as library services.

## IMPRINT

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[www.b-tu.de/bibliothek](http://www.b-tu.de/bibliothek)



# GENERAL INFORMATION

The principal task of the University Library with its three locations is the literature and information supply for BTU Cottbus-Senftenberg. For this purpose, 1.2 Million books, journals, standards, technical rules and other media as well as electronic offers such as e-books, full text journals and databases are available.

Well-equipped workplaces in reading areas, quiet single workstations, working carrels, modern group and multimedia workstations as well as a workroom with interactive facilities allow individual and collective learning. For visually impaired users, an especially equipped workplace is available. Comfortable chairs in the reading corner as well as a cafeteria invite to relaxation and conversation. Children can paint, read or play in nicely outfitted children's corners at Cottbus Central Campus Library and Library Location Cottbus-Sachsendorf.



# SERVICE

## INFORMATION, COUNSELLING AND SUPPORT

- Information and counselling on library services and usage, research options and media locations
- Information and counselling on special services (Open Access, research data management, scientific writing...)
- Online consultation „Ask an expert“ on information search, academic working and writing, networking and publishing
- Subject-specific counselling, teaching of media and information literacy
- Support for network access, certificates, e-mailing, SSH, viruses, systems software; help with copying, printing, scanning

## LIBRARY SERVICES

- Library courses, guided library tours, online tutorials, Cookie Lectures
- Library catalogue
  - Inventory of all media of the library
  - Information on media locations, loan options, current availability
- Borrowing/returning media of all three library locations
- Cross-campus delivery service for borrowable media and journal articles
- Ordering media from other libraries - inter-library loan
- Journal alert service
- (Digital) semester collections
- Legal deposits (theses)
- Self-check-out, return boxes for media, payment station
- Departmental collections



## PUBLICATION SERVICES

- University bibliography UBICO
- E-science
- Publishing electronically
  - Digital Repository OPUS (free publication, BTU official gazette, counselling on ISBN-allocation, support with conversion of files to PDF/A, digitalisation of public domain documents - ancient journals and books on construction engineering)
  - Open Access

## FOR HANDICAPPED PEOPLE

- Registration, library ID
- A reduced annual fee may be applied for when a handicapped ID is presented.
- Barrier-free access to all three library locations
- E. g. handicapped parking, barrier-free access to all floors, wheelchair-accessible bathrooms
- Workplace for visually impaired people at Central Campus Library
- By prior registration